



**TOWN OF PINCHER CREEK COUNCIL  
MEETING AGENDA  
Monday, September 28, 2020 at 6:00 p.m.**  
Council Chambers, Town Hall  
962 St. John Avenue  
[Virtual via GoToMeeting](#)

1. **Call to Order**
2. **Scheduled Public Hearing**
3. **Agenda Approval**
4. **Scheduled Delegations**
5. **Adoption of Minutes**
  - 5.1 Minutes of the Regular Meeting of Council held on September 14, 2020
6. **Business Arising from the Minutes**
  - 6.1 Disposition of Delegation – Pincher Creek & District Historical Society – Colleen Cyr
  - 6.2 Disposition of Delegation – Property Taxes – Jim Litkowski
7. **Bylaws**
8. **New Business**
  - 8.1 Alta Gas Franchise Fee 2021
  - 8.2 Fortis Franchise Fee 2021
  - 8.3 REDress Project – Request for Support
  - 8.4 Kootenai Brown Pioneer Village – Halloween Event
  - 8.5 25<sup>th</sup> Annual Awards of Excellence Sponsorship
9. **Reports**
  - 9.1 Upcoming Committee Meeting and Events
10. **Administration**
  - 10.1 Council Information Distribution List
11. **Closed Session Discussion**
  - 11.1 Pincher Creek Emergency Services Commission 2021 Draft Budget – FOIP s.16
  - 11.2 Pincher Creek Regional Emergency Management Organization Update – FOIP s. 24
  - 11.3 Landfill Recycling Proposal – FOIP s. 27
  - 11.4 Lease Agreement Pincher Creek 5 Pin Bowlers Association – FOIP s. 16 & 24
  - 11.5 Pincher Creek Foundation Requisition Calculation Amendment – FOIP s. 16
  - 11.6 Chief Administrative Officer Performance Evaluation – FOIP s.19
12. **Notice of Motion**
13. **Adjournment**

*The next Regular Council Meeting is scheduled for October 13, 2020 at 6:00 p.m.*



**REGULAR MEETING OF COUNCIL**  
**Held on Monday September 14, 2020 in the**  
**Council Chambers, 962 St. John Avenue**  
**Virtually, commencing at 6:00 p.m.**

**IN ATTENDANCE:**

Mayor: D. Anderberg

Councillors: B. McGillivray, S. O'Rourke, M. Barber,  
L. Jackson, W. Elliott and S. Korbett

Staff: L. Wilgosh, Chief Administrative Officer; L. Rideout, Director of Community Services; A. Levair, Operations Coordinator; D. Green, Family and Community Support Services Coordinator; M. Everts, Events, Marketing & Economic Development Officer and L. Goss, Administrative Manager

**1. CALL TO ORDER**

Mayor Anderberg called the meeting to order at 6:00 pm.

**2. SCHEDULED PUBLIC HEARING**

**3. AGENDA APPROVAL**

**ELLIOTT:**

That Council for the Town of Pincher Creek approves the September 14, 2020 agenda as amended, the amendment being the addition of items 8.4 AUMA Schedules, 8.5 Recycling, 8.6 Response to Halloween, 8.7 Dead Deer and 11.6 Physicians Update.

**CARRIED 20-380**

**4. DELEGATIONS**

**4.1 Property Taxes – Jim Litkowski**

Jim Litkowski attended the meeting to express concerns regarding property taxes.

**4.2 Pincher Creek & District Historical Society – Colleen Cyr**

Colleen Cyr attended the meeting to present a proposal for the Pincher Creek & District Historical Society.

**5. ADOPTION OF MINUTES**

**5.1 Minutes of the Regular Meeting of Council held on August 24, 2020**

**BARBER:**

That Council for the Town of Pincher Creek approve the minutes of the Regular Meeting of Council held on August 24, 2020 as presented.

**CARRIED 20-381**

**5.2 Minutes of Special Meeting of Council held on August 28, 2020**

**JACKSON:**

That Council for the Town of Pincher Creek approve the minutes of the Special Meeting of Council held on August 28, 2020 as presented.

**CARRIED 20-382**

**5.3 Minutes of the Committee of the Whole Meeting held on September 2, 2020**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek approve the minutes of the Committee of the Whole meeting held on September 2, 2020 as presented.

**CARRIED 20-383**

**6. BUSINESS ARISING FROM THE MINUTES**

**6.1 Disposition of Delegation – Allied Arts Council – Lebel Mansion Veranda**

**KORBETT:**

That Council for the Town of Pincher Creek approved \$100,000 from the Municipal Income Stabilization Reserve towards the Lebel Mansion Veranda project.

**CARRIED 20-384**

**6.2 Business Recovery Support Program**

**KORBETT:**

That Council for the Town of Pincher Creek direct administration to bring the business recovery program back to a future council meeting for consideration.

**CARRIED 20-385**

**7. BYLAWS**

**8. NEW BUSINESS**

**8.1 Request to Waive Tax Penalties**

**BARBER:**

That Council for the Town of Pincher Creek agree to waive the penalty applied to tax roll account number 01135000.0000 for \$241.82 and tax roll account number 01070000.0000 for \$1,284.04 as per section 347(1) of the Municipal Government Act.

**CARRIED 20-386**

**8.2 Prioritization of Rural Connectivity Across Canada**

**JACKSON:**

That Council for the Town of Pincher Creek agree with the draft letter to the Prime Minister regarding the Prioritization of Rural Connectivity Across Canada and direct administration to prepare and send same.

**CARRIED 20-387**

**8.3 Alberta Health Services – 911 Dispatch Service Changes**

**ELLIOTT:**

That Council for the Town of Pincher Creek direct administration to draft a letter to Alberta Health Services requesting a postponement in closing the four municipal EMS 911 dispatch centers until all service delivery implications have been considered through consultation with municipalities.

**CARRIED 20-388**

**8.4 AUMA Schedules**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek agree to attend the 2020 AUMA Conference Schedule as a group in Council Chambers on September 24 and 25, 2020.

**CARRIED 20-389**

**8.5 Recycling**

**8.6 Response to Halloween**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek direct administration to consult with the local health inspector regarding direction for Halloween 2020 with regards to COVID-19.

**CARRIED 20-390**

**8.7 Dead Deer**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek direct administration to inquire with Alberta Fish and Wildlife regarding how to properly deal with dead animals outside of business hours.

**CARRIED 20-391**

**9. REPORTS**

**9.1 Upcoming Committee Meetings and Events**

Policy Committee  
Early Learning Centre Committee  
Landfill Association  
Pincher Creek Foundation  
Regional Airport Committee

**10. ADMINISTRATION**

**10.1 Council Information Distribution List**

**KORBETT:**

That Council for the Town of Pincher Creek accept the Council Information Distribution List as information.

**CARRIED 20-392**

*Mayor Anderberg called a recess at 7:28 pm.  
D. Green and L. Rideout left the meeting at 7:28 pm*

*M. Burla, Oldman River Regional Services Commission Senior Planner joined the meeting at 7:30 pm.*

*Mayor Anderberg called the meeting back to order at 7:39 pm.*

**11. CLOSED MEETING DISCUSSION**

**O'ROURKE:**

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, September 14, 2020 at 7:39 pm in accordance with section 19, 24 and 27 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Operations Coordinator, Administrative Manager and Oldman River Regional Services Commission Senior Planner in attendance.

**CARRIED 20-393**

*M. Burla, Oldman River Regional Services Commission Senior Planner left the meeting at 8:25 pm.*

*A. Levair left the meeting at 8:36 pm.*

**O'ROURKE:**

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, September 14, 2020 at 9:07 pm.

**CARRIED 20-394**

**11.1 North East Area Structure Plan Land Uses – FOIP s. 24**

**ELLIOTT:**

That Council for the Town of Pincher Creek direct administration to proceed with the Northeast Industrial Area Structure Plan incorporating land uses as presented in Option B.

**CARRIED 20-395**

**11.2 Alberta Municipal Water/Wastewater Partnership Agreement Approval – FOIP s. 27**

**JACKSON:**

That Council for the Town of Pincher Creek authorize the Mayor to approve and sign the Alberta Municipal Water/Wastewater Partnership Memorandum of Agreement for the Sanitary Forcemain Twinning Project.

**CARRIED 20-396**

**11.3 Municipal Stimulus Program Grant Memorandum of Understanding Approval – FOIP s. 27**

**KORBETT:**

That Council for the Town of Pincher Creek authorize the CAO and the Mayor to approve and sign the Municipal Stimulus Program Memorandum of Agreement.

**CARRIED 20-397**

**11.4 Alberta Community Resilience Grant Amendment Approval – FOIP s. 27**

**ELLIOTT:**

That Council for the Town of Pincher Creek authorize the CAO to approve the Alberta Community Resilience Grant Amendment Agreement for project #17ACRO004

**CARRIED 20-398**

**11.5 Chief Administrative Officer Performance Evaluation – FOIP s. 19**

**KORBETT:**

That Council for the Town of Pincher Creek direct Councillor McGillivray to circulate the Chief Administrative Officer Performance Evaluation format and defer the Chief Administrative Officer Performance Evaluation to the September 28, 2020 regular meeting of Council.

**CARRIED 20-399**

**11.6 Physicians Update – FOIP s. 21**

**O'ROURKE:**

That Council for the Town of Pincher Creek direct administration to schedule another meeting with the physicians as directed.

**CARRIED 20-400**

**12. NOTICE OF MOTION**

**13. ADJOURNMENT**

**O'ROURKE:**

That this meeting of Council on November 14, 2020 be hereby adjourned at 9:14 pm.

**CARRIED 20-401**

\_\_\_\_\_  
MAYOR, D. Anderberg

\_\_\_\_\_  
CAO, L. Wilgosh

**APPROVED BY RESOLUTION  
OF THE COUNCIL OF THE  
TOWN OF PINCHER CREEK,  
THIS 28<sup>th</sup> DAY OF SEPTEMBER 2020      S E A L  
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY SEPTEMBER 28,  
2020 AT 6:00 P.M.**

# TOWN OF PINCHER CREEK

## REQUEST FOR DECISION

*Council*

<b>SUBJECT:</b> Disposition of Delegation - Pincher Creek & District Historical Society - Colleen Cyr	
<b>PRESENTED BY:</b> Lisa Goss, Administrative Manager	<b>DATE OF MEETING:</b> 9/28/2020

**PURPOSE:**

To dispose of a delegation that attended the September 14, 2020 regular meeting of Council in accordance with Procedural Bylaw 1596-20

**RECOMMENDATION:**

That Council for the Town of Pincher Creek receive the presentation provided by the Pincher Creek & District Historical Society at the September 14, 2020 regular meeting of Council as information.

**BACKGROUND/HISTORY:**

Colleen Cyr, representing the Pincher Creek and District Historical Society attended the September 14, 2020 regular meeting of Council as a scheduled delegation to present a architectural proposal for the Kootenai Brown Pioneer Village.

**ALTERNATIVES:**

That Council for the Town of Pincher Creek direct administration to garner further information regarding the Pincher Creek and District Historical Society proposal.

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

None at this time.

**FINANCIAL IMPLICATIONS:**

None at this time.

**PUBLIC RELATIONS IMPLICATIONS:**

The Pincher Creek and District Historical Society provides valuable services and programs to the community.

**ATTACHMENTS:**

None at this time.

**CONCLUSION/SUMMARY:**

Administration supports that Council for the Town of Pincher Creek receive the presentation provided by the Pincher Creek & District Historical Society at the September 14, 2020 regular meeting of Council as information.

**Signatures:**  
**Department Head:**

*Lisa Goss*

**CAO:**

*Lannie Wilgosh*





# TOWN OF PINCHER CREEK

## REQUEST FOR DECISION

*Council*

<b>SUBJECT:</b> Disposition of Delegation - Property Taxes - Jim Litkowski	
<b>PRESENTED BY:</b> Lisa Goss, Administrative Manager	<b>DATE OF MEETING:</b> 9/28/2020

**PURPOSE:**

To dispose of a delegation that attended the September 14, 2020 regular meeting of Council in accordance with Procedural Bylaw 1596-20

**RECOMMENDATION:**

That Council for the Town of Pincher Creek receive the presentation provided by Jim Litkowski at the September 14, 2020 regular meeting of Council as information.

**BACKGROUND/HISTORY:**

Jim Litkowski attended the September 14, 2020 regular meeting of Council as a scheduled delegation to express concerns regarding property taxes.

**ALTERNATIVES:**

That Council for the Town of Pincher Creek direct administration as to how to address the questions and concerns raised in the presentation made by Jim Litkowski regarding property taxes at the September 14, 2020 regular meeting of Council.

That Council direct administration to prepare a response to the main tax related questions in the presentation made to Council on Sept. 14th, 2020

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

None at this time.

**FINANCIAL IMPLICATIONS:**

None at this time.

**PUBLIC RELATIONS IMPLICATIONS:**

None at this time.

**ATTACHMENTS:**

Jim Litkowski September 14, 2020 Delegation Presentation – 488 (Provided in Confidential Package)

**CONCLUSION/SUMMARY:**

Administration supports that Council for the Town of Pincher Creek receive the presentation provided by Jim Litkowski at the September 14, 2020 regular meeting of Council as information.

**Signatures:**

**Department Head:**

*Lisa Goss*

**CAO:**

*LAURIE WILGOSH*



# TOWN OF PINCHER CREEK

## REQUEST FOR DECISION

*Council*

<b>SUBJECT:</b> AltaGas Franchise Fee 2021	
<b>PRESENTED BY:</b> Wendy Catonio, Director of Finance and Human Resources	<b>DATE OF MEETING:</b> 9/28/2020

**PURPOSE:**

Pursuant to Section 4(a) of the Natural Gas Distribution Franchise Agreement, the Town of Pincher Creek has the option to adjust the franchise fee percentage annually upon written notice to AltaGas Utilities Inc. prior to November 15, 2020.

**RECOMMENDATION:**

That Council for the Town of Pincher Creek That Council for the Town of Pincher Creek agree that the Natural Gas Distribution Franchise Fee percentage for the year 2021 remain unchanged at 25%.

**BACKGROUND/HISTORY:**

Council reviews the Gas Distribution Franchise Fee percentage annually. Below is the history of franchise fees received.

Actual Franchise Fee 2014	\$286,790.85 (20%)
Actual Franchise Fee 2015	\$342,903.07 (25%)
Actual Franchise Fee 2016	\$389,362.53 (25%)
Actual Franchise Fee 2017	\$406,234.55 (25%)
Actual Franchise Fee 2018	\$435,326.39 (25%)
Actual Franchise Fee 2019	\$476,091.87 (25%)
Estimated Franchise Fee 2019	\$476,458.01 (25%)
Estimated Franchise Fee 2020	\$484,610.34 (25%)
Estimated Franchise Fee 2021	\$524,403.63 (25%)

The maximum Gas Distribution Franchise Fee that a municipality can charge is 35%. A new 10 year Natural Gas Distribution Franchise Agreement became effective on September 1, 2015.

**ALTERNATIVES:**

That Council for the Town of Pincher Creek agree to increase the Natural Gas Distribution Franchise Fee for the year 2021 to \_\_\_\_%.

That Council for the Town of Pincher Creek agree to decrease the Natural Gas Distribution Franchise Fee for the year 2021 to \_\_\_\_%.

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

Franchise Fees are another form of revenue for Municipalities. This fee is collected by AltaGas on behalf of the Town of Pincher Creek as a charge to access municipal land to construct, maintain and operate a gas distribution system to service its residents. Franchise fees are an additional revenue stream applicable to all residents including organizations that are exempt from paying property taxes.

**FINANCIAL IMPLICATIONS:**

The Town of Pincher Creek’s Franchise Fee Revenue continues to increase due to increased demand from new growth and increases in AltaGas fees. Based on estimated Total Delivery Revenues of \$2,097,614.53, a 1% increase in the Franchise Fee will result in an additional \$20,976.15 of Franchise Fee Revenue for the Town of Pincher Creek.

**PUBLIC RELATIONS IMPLICATIONS:**

If Council decides to increase the Franchise Fee percentage, this increase must be advertised to Pincher Creek residents. This fee is viewed as another form of taxation by some municipal residents. An increase in this fee should be justified as to how the additional revenues will be utilized.

**ATTACHMENTS:**

Town of Pincher Creek - 2020 Franchise Delivery Revenue - 492

**CONCLUSION/SUMMARY:**

Administration supports that the Council for the Town of Pincher Creek approve the AltaGas Distribution Franchise Fee remaining unchanged at 25%.

**Signatures:**

**Department Head:**

*Datonis*

**CAO:**

*Laurie Wilgosh*



AltaGas Utilities Inc.  
 5509 45th Street  
 Leduc AB T9E 6T6  
 main 780.986.5215  
 fax 780.986.5220

August 2020

Mayor Don Anderberg and Council  
 Town of Pincher Creek  
 PO Box 159  
 Pincher Creek, AB T0K 1W0

Dear Mayor Anderberg and Council,

**Re: TOTAL REVENUES DERIVED FROM DELIVERY TARIFF**

As per Section 4 (a) of the Natural Gas Distribution Franchise Agreement currently in effect between the Town of Pincher Creek and AltaGas Utilities Inc., this correspondence serves to fulfill the Company’s obligation to provide the Municipality with the following information:

1. The total revenues that were derived from the Delivery Tariff within the Municipal Area for the prior calendar year; and
2. An estimate of total revenues to be derived from the Delivery Tariff with the Municipal Area for the next calendar year.

This is provided to assist the Town with its budgeting process and to determine whether a percentage change to the current franchise fee is necessary for the next calendar year. If a fee percentage change is necessary, the Municipality should advise the Company in writing of the franchise fee to be charged by November 15, 2020. Failing notification, the current franchise fee percentage of **25.00%** will remain unchanged.

	<b>2019 Actuals</b>	<b>2021 Estimates</b>
Delivery Revenues (Rate 1, 11, 2 & 12)	\$1,893,912.83	\$2,097,614.53
Delivery Revenues (Rate 3 & 13)	\$0.00	\$0.00
<b>Total Delivery Revenues</b>	<b><u>\$1,893,912.83</u></b>	<b><u>\$2,097,614.53</u></b>

<b>2019 Actual Franchise</b>	<b><u>\$473,498.70</u></b>	
<b>2021 Estimated Franchise Fee</b>		<b><u>\$524,403.63</u></b>

If you have any questions regarding this process or about the information provided, please contact me directly at (780) 980-7305 or via email at irichelh@agutl.com. I look forward to hearing from you.

Sincerely,

**AltaGas Utilities Inc.**

Irv Richelhoff  
 Supervisor, Business Development

# TOWN OF PINCHER CREEK

## REQUEST FOR DECISION

*Council*

<b>SUBJECT:</b> FortisAlberta Franchise Fee 2021	
<b>PRESENTED BY:</b> Wendy Catonio, Director of Finance and Human Resources	<b>DATE OF MEETING:</b> 9/28/2020

**PURPOSE:**

Pursuant to Section 5 of the Electric Distribution System Franchise Agreement, the Town of Pincher Creek has the option to adjust the franchise fee percentage annually upon written notice to FortisAlberta prior to November 1, 2020.

**RECOMMENDATION:**

That Council for the Town of Pincher Creek That Council for the Town of Pincher Creek agree that the Electric Distribution Franchise Fee percentage for the year 2021 remain unchanged at 13%.

**BACKGROUND/HISTORY:**

Council reviews the Electric Distribution Franchise Fee percentage annually. Below is the history of franchise fees received.

Actual Franchise Fee 2014	\$175,035.00 (8%)
Actual Franchise Fee 2015	\$297,617.00 (13%)
Actual Franchise Fee 2016	\$308,003.00 (13%)
Actual Franchise Fee 2017	\$325,046.73 (13%)
Actual Franchise Fee 2018	\$335,543.47 (13%)
Actual Franchise Fee 2019	\$349,041.44 (13%)
Estimated Franchise Fee 2020	\$351,981.00 (13%)
Estimated Franchise Fee 2021	\$357,551.00 (13%)
Estimated Franchise Fee 2021	\$412,559.00 (15%)

The 2021 estimated Franchise Fee Revenue is based on anticipated increases in rates for Distribution and Transmission which have not yet been approved by the AUC or AESO at the present time. An increase of 2% will result in \$55,000 in additional franchise fee revenue.

The maximum Electric Distribution Franchise Fee that the Town can charge is 20% which was determined by council during negotiations of the FortisAlberta franchise agreement.

Franchise fees are an additional revenue which is applicable to all organizations even those which are exempt from paying property taxes.

Municipalities can adjust the franchise fee percentage only once per year. Council could decide to defer an adjustment to the franchise fee until 2021 once budget deliberations have occurred.

All advertisements are required to be placed in the local newspaper with the widest circulation within your municipality for two consecutive weeks prior to these dates below:

- Feb. 15, 2021 (for an April 1, 2021 implementation)
- May 15, 2021 (For a July 1, 2021 implementation)
- Aug. 15, 2021 (for an Oct. 1, 2021 implementation)
- Nov. 15, 2021 (for a Jan. 1, 2022 implementation)

**ALTERNATIVES:**

That Council for the Town of Pincher Creek agree to increase the Electric Distribution Franchise Fee for the year 2021 to \_\_\_\_%.

That Council for the Town of Pincher Creek agree to decrease the Electric Distribution Franchise Fee for the year 2021 to \_\_\_\_%.

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

Franchise Fees are another form of revenue for Municipalities. This fee is collected by Fortis on behalf of the Town of Pincher Creek as a charge to access municipal land to construct, maintain and operate an electric distribution system to service its residents.

**FINANCIAL IMPLICATIONS:**

Franchise fees are increasing every year due to increase in demand and the rate increases FortisAlberta requests. Franchise fees for 2021 are estimated to increase by \$5,570 without increasing the percentage.

If Council increased the Franchise Fee, the estimated revenues for 2021 would be:

- 15% \$412,559 - \$ 55,008 additional estimated revenue
- 20% \$550,078 - \$192,527 additional estimated revenue

**PUBLIC RELATIONS IMPLICATIONS:**

With the proposed increases to the Distribution and Transmission rates, the typical residential customer's monthly costs including GST for Franchise Fees will be:

- current Franchise Fee of 13% - \$9.42 per month
- increase Franchise Fee to 15% - \$10.87 per month
- increase Franchise Fee to 20% - \$13.58 per month

If Council decides to increase the Franchise Fee percentage, this increase must be advertised to Pincher Creek residents. This fee is viewed as another form of taxation by some municipal residents. An increase in this fee should be justified as to how the additional revenues will be utilized.

**ATTACHMENTS:**

2021 FortisAlberta Proposed Rates - 490

Email 2020-2021 Franchise Fee Calculator - Pincher Creek - 490

FortisAlberta Service Area Municipal Franchise Fees July -Final - 490

**CONCLUSION/SUMMARY:**

Administration supports that the Council for the Town of Pincher Creek approve the Electric Distribution Franchise Fee remaining unchanged at 13%.

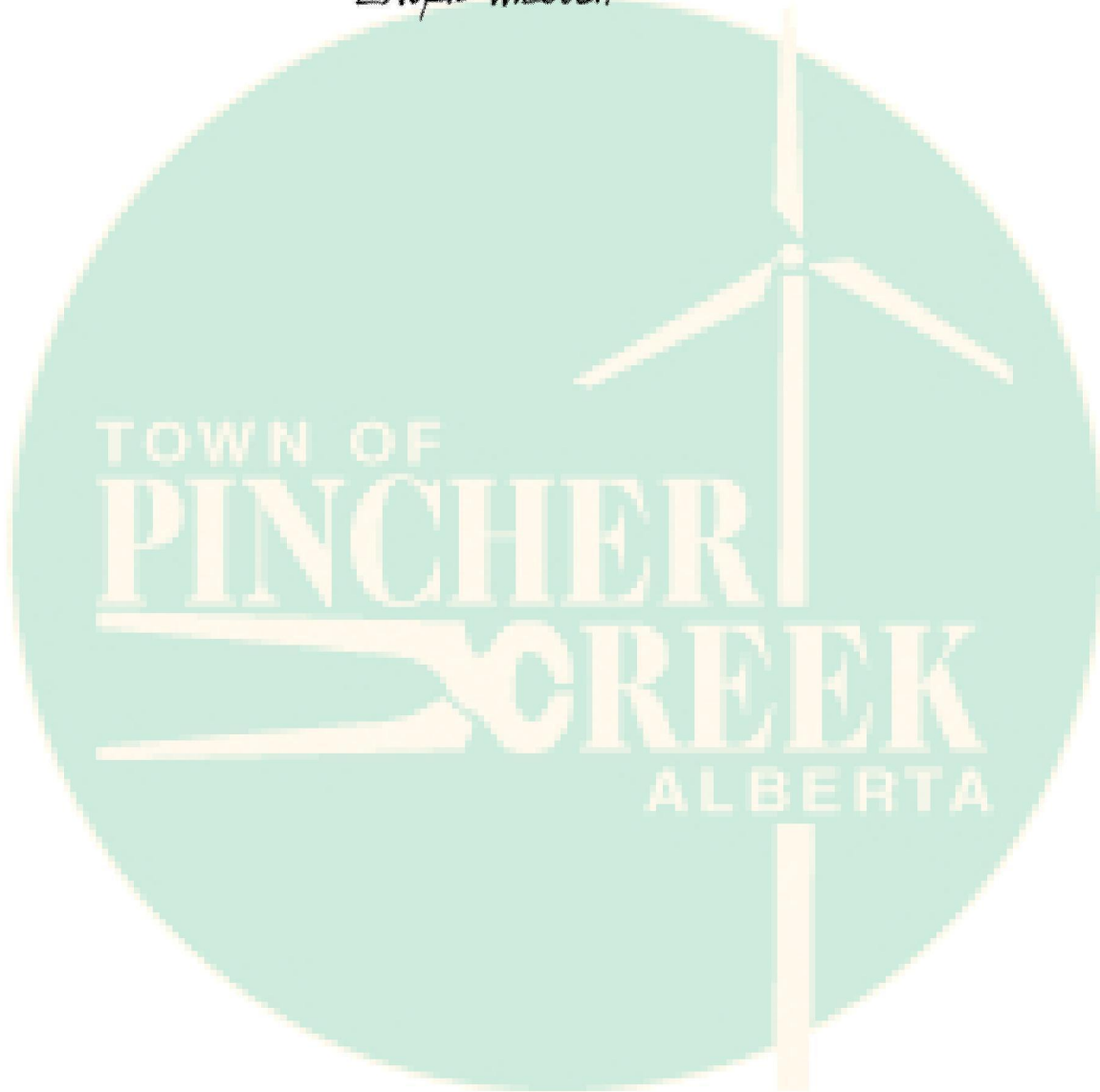
**Signatures:**

**Department Head:**

*W. Storie*

**CAO:**

*LAURIE WILGOSH*







Sept. 17, 2020

**RE: Proposed FortisAlberta 2021 Distribution Rates**

As your electrical distribution provider, FortisAlberta appreciates serving you as a customer and we look forward to continuing our partnership. Within this letter, we will share our 2021 Proposed Distribution Rates, currently filed with the Alberta Utilities Commission (AUC). While these are not yet approved, we recognize that the information contained here may be helpful for Municipal, Industrial and Commercial customers for budget planning purposes. Under Performance Based Regulation (PBR), distribution rate setting follows a formulaic approach set by the AUC, which allows for inflationary increases or decreases in recovery of costs plus recovery of amounts associated with investment in the distribution system. These investments ensure continued safe and reliable provision of distribution services. In addition, all transmission increases, or decreases are flowed through by the Alberta Electric System Operator (AESO) to be collected through the Delivery Charges section of the customer bill. Both distribution (FortisAlberta) and transmission (transmission provider) costs will see an increase in 2021.

Pending approval of our submission on Sept.10, 2020, from the AUC under proceeding 25843, following is a summary of the proposed 2021 rate changes, which would become effective Jan. 1, 2021:

1. FortisAlberta has submitted proposed changes to our base Distribution Rates and the Transmission Rates.
2. FortisAlberta has proposed adjustments to the AUC for the Maximum Investment Levels.

Note: 2021 rates may also be impacted by other applications and fees outside of FortisAlberta's control, including transmission rider rates, the Balancing Pool Allocation Rider, the Base Transmission Adjustment Rider and the Quarterly Transmission Adjustment Rider for Q1, and Municipal Franchise Fee Riders.

The attached Rate chart(s) illustrate the estimated percentage and monetary changes for each rate class based on estimated consumption and demands between your December 2020 and January 2021 bundled bill from your retailer.

We thank you for the opportunity to advise you of these pending updates. We'll be sending additional communications once our 2021 Rates are approved. In the meantime, please feel free to contact your Stakeholder Relations Manager should you have any questions or require further information.

**FortisAlberta**  
**2021 Proposed Rates**  
**Average Monthly Bill Impacts by Rate Class**  
**Including Energy, Retail, and DT Rates & Riders**

				Monthly/Seasonal Bill			
Rate	Rate Class Description	Consumption Usage	Demand Usage	Dec 2020 Bill	Jan 2021 Bill	\$ Difference	% Change
		300 kWh		\$75.40	\$79.35	\$3.95	5.3%
11	Residential	640 kWh		\$123.68	\$130.58	\$6.90	5.6%
		1200 kWh		\$203.24	\$214.89	\$11.65	5.7%
		900 kWh	5 kVA	\$193.79	\$206.69	\$12.90	6.7%
21	Farm	1,400 kWh	10 kVA	\$321.64	\$342.86	\$21.22	6.6%
		7,500 kWh	25 kVA	\$1,237.47	\$1,327.64	\$90.17	7.3%
		6,000 kWh	20 kW	\$1,587.94	\$1,735.80	\$147.86	9.3%
26	Irrigation (seasonal bill)	14,518 kWh	33 kW	\$3,234.64	\$3,558.11	\$323.47	10.0%
		45,000 kWh	100 kW	\$9,886.93	\$10,884.46	\$997.53	10.1%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$3,029.68	\$3,188.54	\$158.86	5.2%
33	Streetlighting (Non-Investment)	7,900 kWh	12,000W	\$1,669.39	\$1,757.47	\$88.08	5.3%
38	Yard Lighting	5,000 kWh	12,000 W	\$1,979.14	\$2,081.27	\$102.13	5.2%
<i>Rates 31, 33 and 38 is based on 100 HPS Lights in assorted fixture wattages.</i>							
		1,083 kWh	5 kW	\$212.43	\$226.68	\$14.25	6.7%
41	Small General Service	2,165 kWh	10 kW	\$400.44	\$428.02	\$27.58	6.9%
		10,825 kWh	50 kW	\$1,904.50	\$2,038.78	\$134.28	7.1%
		2,590 kWh	7.5 kW	\$467.36	\$495.80	\$28.44	6.1%
44/45	Oil and Gas Service	5,179 kWh	15 kW	\$899.09	\$954.75	\$55.66	6.2%
		25,895 kWh	75 kW	\$4,284.27	\$4,554.26	\$269.99	6.3%
		32,137 kWh	100 kW	\$3,828.11	\$4,006.17	\$178.06	4.7%
61	General Service	63,071 kWh	196 kW	\$7,143.33	\$7,479.08	\$335.75	4.7%
		482,055 kWh	1500 kW	\$52,151.08	\$54,568.60	\$2,417.52	4.6%
		824,585 kWh	2500 kW	\$87,931.39	\$91,200.02	\$3,268.63	3.7%
63	Large General Service	1,529,869 kWh	4638 kW	\$148,716.35	\$154,338.01	\$5,621.66	3.8%
		3,298,338 kWh	10,000 kW	\$311,502.17	\$323,025.12	\$11,522.95	3.7%
65	Transmission Connected Service	<i>The Distribution component will increase from \$39.17/day to \$41.11/per day. The Transmission Component is the applicable rate of the AESO.</i>					

## CUSTOMER CONTRIBUTIONS SCHEDULES

**Table 1**  
**Maximum Investment Levels for Distribution Facilities**  
**When the Investment Term is 15 years or more**

Type of Service	Proposed 2021 Maximum Investment Level
Rate 11 Residential	\$2,638 per service
Rate 11 Residential Development	\$2,638 per service, less FortisAlberta's costs of metering and final connection
Rate 21 FortisAlberta Farm and Rate 23 Grain Drying	\$5,984 base investment, plus \$857 per kVA of Peak Demand
Rate 26 Irrigation	\$5,984 base investment, plus \$952 per kW of Peak Demand
Rate 38 Yard Lighting	\$851 per fixture
Rate 31 Street Lighting (Investment Option)	\$3,080 per fixture
Rate 41 Small General Service	\$5,984 base investment, plus \$952 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$5,984 base investment, plus \$952 per kW of Peak Demand  FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service (less than or equal to 2 MW)	\$5,984 base investment, plus \$952 per kW for the first 150 kW, plus \$120 for additional kW of Peak Demand
Rate 63 Large General Service (over 2 MW) (Distribution Connected)	\$108 per kW of Peak Demand, plus \$119 per metre of Customer Extension

Notes: Maximum investment levels are reduced if the expected Investment Term is less than 15 years.

\*Proposed 2021 Maximum Investment Levels as filed with AUC on Sep. 10, 2020

**From:** [Cao](#)  
**To:** [Finance](#)  
**Subject:** FW: 2020-2021 Franchise Fee Calculator - Pincher Creek  
**Date:** Friday, September 18, 2020 9:19:11 AM  
**Attachments:** [image001.png](#)  
[FortisAlberta Service Area Municipal Franchise Fees July -Final.pdf](#)  
[Franchise Fee Advisement Notification - Please Return via Email by Nov. 1, 2020.doc](#)  
[Franchise Fee Advertisement Template - Please Use.docx](#)  
[2020-2021 Franchise Calculator - Pincher Creek.xlsx](#)  
**Importance:** High

---

---

**From:** Law, Kayla [mailto:kayla.law@fortisalberta.com]  
**Sent:** Thursday, September 17, 2020 1:14 PM  
**To:** Cao <cao@pinchercreek.ca>  
**Cc:** Simari, Graeme <graeme.simari@fortisalberta.com>  
**Subject:** 2020-2021 Franchise Fee Calculator - Pincher Creek  
**Importance:** High

**Good afternoon:**

-

**RE: Request Confirmation of Electric Distribution Franchise Fee for 2021**

As part of your Electrical Distribution System Franchise Agreement with FortisAlberta you have the ability to either **increase, decrease or keep your franchise fee the same, with written notice.**

***Please note: All proposed rate changes are estimated and have not been approved by the Alberta Utilities Commission (AUC). The Distribution Tariff revenues shown are estimates only, and are subject to change dependent on several factors, including but not limited to; fluctuations in the number of customer sites within the municipality and/or the electricity usage increasing or decreasing, and changes to the Transmission or Distribution rates, which could be impacted by current economic conditions.***

If your municipality would like to defer adjusting your franchise fees until 2021, here are the **key dates** to consider. However, adjustments can only be done once per calendar year.

All advertisements are **required to be placed in the local newspaper with the widest circulation within your municipality for two consecutive weeks prior to these dates below:**

- Feb. 15, 2021 (for an April 1, 2021 implementation)
- May 15, 2021 (For a July 1, 2021 implementation)
- Aug. 15, 2021 (for an Oct. 1, 2021 implementation)
- Nov. 15, 2021 (for a Jan. 1, 2022 implementation)

**IMPORTANT ACTIONS AND TIMELINES TO ENSURE FRANCHISE FEE CHANGES ARE IMPLEMENTED BY **JAN. 1, 2021:****

1. **Review** the attached Franchise Fee Calculator and present your recommendations to Council;
  2. If Council is proposing a change in franchise fee, a resulting impact to the customer's annual bill **must be advertised in the local newspaper that has the widest circulation within your municipality for two consecutive weeks.** (Please use the attached sample advertisement).
  3. If **increasing** your franchise fee, it must stay within the current **Franchise Fee Cap of 20 per cent.**
- \_\_\_\_\_
- \_\_\_\_\_

4. **By Nov. 1, 2020**, please **email scanned copies** of the advertisements to Kayla Law at [kayla.law@fortisalberta.com](mailto:kayla.law@fortisalberta.com) - Due to COVID-19 working precautions, we will only be accepting documentation via email. If this is a concern please contact me directly. Thank you.

**INCLUDE:**

- Copies of **both** advertisements
- **Publication dates** for both advertisements
- Name and location of newspaper

4. Any late, inaccurate or incomplete responses may result in re-advertising for a later implementation date.

5. If Council decides to maintain the current franchise fee you do not have to advertise, but please notify Kayla Law at [kayla.law@fortisalberta.com](mailto:kayla.law@fortisalberta.com)

If you have any questions or concerns, please contact me or your Stakeholder Relations Manager.

*NOTE: Due to pandemic protocol instructions, I will be working remotely with access to my e-mail and cell phone (780-554-4888), if you have any questions or need any assistance please contact me directly. Thank you.*

**Kayla Law | Stakeholder Relations Manager**

---

**FortisAlberta Inc. | 100 Chippewa Road, Sherwood Park AB. T8A 4H4 | Tel: 780-464-8816 | Cell: 780-554-4888 | Fax: 780-464-8398**

[www.fortisalberta.com](http://www.fortisalberta.com)

**FORTIS  
ALBERTA**

**MISSION ZERO**  
Bring it Home  Preventable  
Injuries

## MUNICIPAL FRANCHISE FEE RIDERS

**Availability** Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to all FortisAlberta distribution tariffs, except riders and rebates, in each municipality.

**Price Adjustment** A percentage surcharge per the table below will be added to the gross distribution tariff, excluding any riders or charges that relate to deferral account amounts, calculated for each site within each municipality and will be billed to the applicable retailer.

FortisAlberta will pay to each municipality each month, in accordance with the franchise agreements between FortisAlberta and the municipalities, the franchise fee revenue collected from the retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	02-0040	Bowden	15%	2017/01/01
01-0003	Airdrie	18%	2020/04/01	03-0041	Boyle	10%	2020/01/01
03-0005	Alix	8.50%	2019/01/01	03-0042	Breton	20%	2015/01/01
03-0004	Alberta Beach	5%	2017/01/01	01-0043	Brooks	12.63%	2015/01/01
03-0007	Amisk	0%	2014/01/01	02-0044	Bruderheim	0%	2013/07/01
02-0011	Athabasca	10%	2020/01/01	02-0047	Calmar	20%	2013/07/01
04-0009	Argentia Beach	0%	2017/01/01	01-0048	Camrose	13%	2020/04/01
03-0010	Arowood	12%	2015/07/01	02-0050	Canmore	10%	2016/01/01
02-0387	Banff	6%	2020/01/01	03-0054	Carmangay	5%	2018/01/01
07-0164	Banff Park	4%	2019/10/01	03-0055	Caroline	10%	2019/01/01
03-0363	Barnwell	5%	2013/07/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	12%	2016/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	3%	2013/07/01	01-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	14.40%	2019/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	6%	2016/01/01	02-0065	Clareholm	4%	2017/01/01
01-0019	Beaumont	17.25%	2020/01/01	03-0066	Clive	10%	2020/01/01
03-0022	Beiseker	3.50%	2019/01/01	03-0068	Clyde	15%	2017/01/01
02-0024	Bentley	10%	2019/01/01	02-0069	Coaldale	11%	2015/01/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalhurst	5%	2015/01/01
03-0029	Bittern Lake	7%	2016/01/01	02-0070	Cochrane	17%	2020/01/01
02-0030	Black Diamond	10%	2017/01/01	03-0076	Coutts	3%	2017/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0077	Cowley	5%	2016/01/01
02-0034	Bon Accord	20%	2013/07/01	03-0078	Cremona	10%	2016/01/01
02-0039	Bow Island	8.50%	2018/01/01	02-0079	Crossfield	0%	2015/01/01

**MUNICIPAL FRANCHISE FEE RIDERS**

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
09-0361	Crowsnest Pass	16%	2016/01/01	01-0194	Lacombe	12.75%	2019/01/01
04-0080	Crystal Springs	0%	2016/01/01	04-0196	Lakeview	2%	2016/01/01
03-0081	Czar	5%	2013/10/01	02-0197	Lamont	7.50%	2020/01/01
02-0082	Daysland	7%	2018/01/01	04-0378	Larkspur	3%	2020/04/01
02-0086	Devon	13%	2018/01/01	01-0200	Leduc	16%	2014/01/01
02-0088	Didsbury	17%	2016/01/01	02-0202	Legal	10%	2018/01/01
02-0091	Drayton Valley	10%	2016/01/01	03-0207	Lomond	15%	2017/01/01
03-0093	Duchess	15%	2018/01/01	03-0208	Longview	17%	2017/01/01
02-0095	Eckville	10%	2015/01/01	03-0209	Lougheed	5%	2016/01/01
03-0096	Edberg	10%	2018/01/01	02-0211	Magrath	8%	2017/01/01
03-0097	Edgerton	16%	2015/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
02-0100	Edson	4.75%	2020/01/01	02-0215	Mayerthorpe	10%	2020/01/01
03-0109	Ferintosh	11%	2016/01/01	04-0359	Mewatha Beach	2%	2016/10/01
03-0112	Foremost	7%	2016/01/01	02-0218	Milk River	12%	2017/01/01
02-0115	Fort Macleod	15%	2018/10/01	02-0219	Millet	16%	2019/01/01
01-0117	Fort Saskatchewan	0%	2013/10/01	03-0220	Milo	20%	2017/01/01
02-0124	Gibbons	10%	2013/01/01	02-0224	Morinville	20%	2013/07/01
03-0128	Glenwood	0%	2016/02/11	04-0230	Nakamun Park	0%	2013/10/01
04-0129	Golden Days	0%	2017/01/01	02-0232	Nanton	9%	2019/01/01
02-0135	Gramm	5.50%	2013/07/01	02-0236	Nobleford	0%	2013/10/01
04-0134	Grandview	0%	2016/01/01	03-0233	New Norway	6%	2009/01/01
04-0138	Gull Lake	0%	2016/01/01	04-0237	Norglenwold	5%	2015/01/01
02-0143	Hardisty	7.50%	2019/01/01	04-0385	Norris Beach	0%	2016/01/01
03-0144	Hay Lakes	7%	2017/11/01	02-0238	Okotoks	18%	2019/01/01
02-0148	High River	20%	2015/07/01	02-0239	Olds	15%	2019/01/01
03-0149	Hill Spring	5%	2015/09/01	02-0240	Onoway	7.50%	2013/01/01
02-0151	Hinton	12.70%	2019/01/01	04-0374	Parkland Beach	0%	2015/01/01
03-0152	Holden	4%	2016/01/01	02-0248	Penhold	19%	2014/01/01
03-0153	Hughenden	5%	2016/01/01	02-0249	Picture Butte	10%	2016/01/01
03-0154	Hussar	12.50%	2017/01/01	02-0250	Pincher Creek	13%	2017/01/01
02-0180	Innisfail	13%	2020/01/01	04-0253	Point Alison	0%	2017/01/23
03-0182	Irma	20%	2015/01/01	04-0256	Poplar Bay	0%	2016/01/01
02-0183	Irricana	0%	2013/10/01	02-0257	Provost	20%	2015/01/01
04-0185	Island Lake	0%	2016/01/01	02-0261	Raymond	12%	2016/01/01
04-0186	Itaska Beach	0%	2017/10/01	02-0265	Redwater	5%	2020/01/01
04-0379	Jarvis Bay	0%	2015/10/08	02-0266	Rimbey	16%	2019/01/01
04-0187	Kapasiwin	0%	2018/04/01	02-0268	Rocky Mtn House	12%	2017/01/01
02-0188	Killam	8%	2017/01/01	03-0270	Rockyford	5%	2015/04/01

---

FortisAlberta's Customer and Retailer Terms and Conditions of Electric Distribution Service provide for other charges, including an arrears charge of 1.5% per month.

**MUNICIPAL FRANCHISE FEE RIDERS**

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

<b>Muni Code</b>	<b>Municipality</b>	<b>Rider</b>	<b>Effective</b>
03-0272	Rosemary	14.50%	2020/01/01
04-0273	Ross Haven	0%	2016/01/01
03-0276	Ryley	3%	2016/01/01
04-0279	Seba Beach	4%	2014/01/01
02-0280	Sedgewick	9%	2020/01/01
04-0283	Silver Sands	3%	2018/01/01
04-0369	South Baptiste	0%	2005/05/01
04-0288	South View	3%	2019/01/01
01-0291	Spruce Grove	20%	2016/01/01
01-0292	St. Albert	7.50%	2020/01/01
03-0295	Standard	0%	2015/01/01
02-0297	Stavely	5%	2017/01/01
03-0300	Stirling	12%	2019/01/01
02-0301	Stony Plain	20%	2015/01/01
09-0302	Strathcona County	0%	TBD
02-0303	Strathmore	20%	2020/07/01
03-0304	Strome	8%	2016/01/01
02-0307	Sundre	10%	2020/01/01
04-0386	Sunrise Beach	0%	2018/01/01
04-0308	Sunset Point	10%	2017/01/01
02-0310	Sylvan Lake	15%	2019/01/01
02-0311	Taber	18%	2020/07/01
02-0315	Thorsby	20%	2015/01/01
02-0318	Tofield	5%	2015/01/01
02-0321	Turner Valley	10%	2017/01/01
04-0324	Val Quentin	0%	2016/01/01
02-0326	Vauxhall	6%	2020/01/01
02-0331	Viking	8%	2013/07/01
02-0333	Vulcan	20%	2013/10/01
03-0364	Wabamun	10%	2017/01/01
02-0335	Wainwright	11%	2020/04/01
07-0159	Waterton Park	8%	2018/10/01
03-0338	Warburg	10%	2015/01/01
03-0339	Warner	0%	2017/01/01
04-0344	West Cove	0%	2018/01/01
02-0345	Westlock	12.75%	2020/01/01
01-0347	Wetaskiwin	13.80%	2020/01/01
04-0371	Whispering Hills	5%	2016/10/01

<b>Muni Code</b>	<b>Municipality</b>	<b>Rider</b>	<b>Effective</b>
02-0350	Whitecourt	2.60%	2020/01/01
04-0354	Yellowstone	3%	2016/01/01



# TOWN OF PINCHER CREEK

## REQUEST FOR DECISION

*Council*

<b>SUBJECT:</b> REDress Project hosted by Napi	
<b>PRESENTED BY:</b> LaVonne Rideout, Community Services	<b>DATE OF MEETING:</b> 9/28/2020

**PURPOSE:**

Looking for direction from Council to support the MMIW by hanging a red dress at the pool from October 2-9, 2020.

**RECOMMENDATION:**

That Council for the Town of Pincher Creek Council direct administration to support this initiative.

**BACKGROUND/HISTORY:**

The REDress Project was the idea of Metis artist Jaime Black, who is based in Winnipeg, MB.

The REDress Project, focuses around the issue of missing or murdered Aboriginal women across Canada.

Black chose the colour red after speaking with an indigenous friend who told her that red is the only colour spirits can see and is a way of calling the spirits of missing and murdered women and girls back to their loved ones.

The project lasted beyond its initial installation in 2015 and has been exhibited in more than 30 locations in Canada and the United States.

Something of a grassroots movement has grown around Black's idea and displays of empty red dresses around the country eventually prompted the creation of Red Dress Day.

Each year, as the number of missing and murdered aboriginal women and girls grows, more and more people of all backgrounds are donning red and hanging empty red dresses outside of their homes and around their towns to memorialize those who have been taken from their own homes and families.

**ALTERNATIVES:**

-to receive this as information

-to provide support to Napi by\_\_\_\_\_

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

None

**PUBLIC RELATIONS IMPLICATIONS:**

Show support for all members of our community.

**ATTACHMENTS:**

REDress Project - 494

**CONCLUSION/SUMMARY:**

Administration supports this request.

**Signatures:**

**Department Head:**

*La Vonne*

**CAO:**

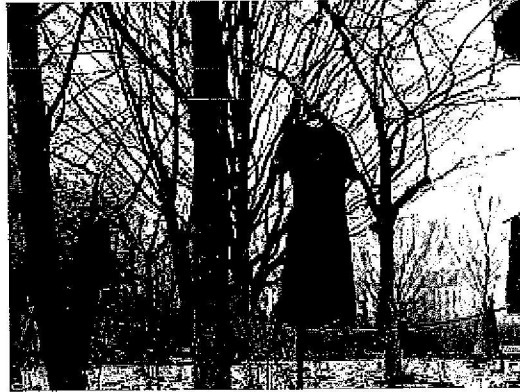
*LAURIE WILGOSH*



## **MISSING AND MURDERED INDIGENOUS WOMEN AND CHILDREN.**

**Napi friendship association would like to encourage you to hang a red dress in your window in honour of MMIW from Oct 4th to Oct 9. We have a few dresses we can lend out if need be.**

**Please register at Napi 403-627-4224**



### **The REDress project.**

**The REDress project started in 2012, by a lady named Jamie Black. She is from Winnipeg, Canada. Jamie started the REDress project to start conversations and create awareness about missing and murdered indigenous women and girls.**

**Did you know**

**-from 1980-2012, 1181 women and girls went missing or have not been found.**

**- British Columbia, Alberta, Saskatchewan and Manitoba have the highest rate of MMIW.**

**- less than half the cases of MMIW will receive little to know media.**

**We will also have faceless dolls kits avail, dolls can be hung up alongside the red dresses or donated back to Napi. each doll will represent a MMIW. Each doll will be blessed and hung on display at the center from Oct 4th to Oct 9th. Each doll shall remain faceless.**

# TOWN OF PINCHER CREEK

## REQUEST FOR DECISION

*Council*

<b>SUBJECT:</b> Kootenai Brown Pioneer Village - Halloween in the Village	
<b>PRESENTED BY:</b> Lisa Goss, Administrative Manager	<b>DATE OF MEETING:</b> 9/28/2020

**PURPOSE:**

To consider an invitation from Kootenai Brown Pioneer Village to attend "Halloween in the Village" on Saturday October 31, 2020.

**RECOMMENDATION:**

That Council for the Town of Pincher Creek authorize a member of Council to attend Kootenai Brown Pioneer Village "Halloween in the Village" on Saturday October 31, 2020.

**BACKGROUND/HISTORY:**

Kootenai Brown Pioneer Village (KBPV) is hosting the 4th annual Halloween in the Village. Last year, Council handed candy out to the participants in shifts.

**ALTERNATIVES:**

That Council for the Town of Pincher Creek receives the information from Kootenai Brown Pioneer Village regarding "Halloween in the Village" as presented.

That Council for the Town of Pincher Creek agree to provide candy to Kootenai Brown Pioneer Village for a representative to hand out at "Halloween in the Village" on October 31, 2020.

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

Members of Council have attended this event in the past.

**FINANCIAL IMPLICATIONS:**

Expenses for Council members to attend various community events such as this are considered in the current budget.

**PUBLIC RELATIONS IMPLICATIONS:**

Participation in community events shows support and creates awareness.

**ATTACHMENTS:**

- Halloween dinner (4) - 489
- Halloweenletter20 - 489

**CONCLUSION/SUMMARY:**

Administration supports that Council for the Town of Pincher Creek authorize a member of Council to attend Kootenai Brown Pioneer Village "Halloween in the Village" on Saturday October 31, 2020.

**Signatures:**

**Department Head:**

*Lisa Goss*

**CAO:**

*LAURIE WILGOSH*



# KOOTENAI BROWN PIONEER VILLAGE PRESENTS



## HALLOWEEN IN THE VILLAGE

Hi Pincher Creek !

This year Kootenai Brown Pioneer Village is hosting the 4th Annual 'Halloween In The Village'! It is a fun, family friendly community event for all ages which will take place on Saturday, Oct. 31 from 1:00 – 4:00. It is a great and fun opportunity to involve all of you as a Pincher Creek Event and the community needs and wants to have some fun in a safe environment this year! Each business, organization or group, who wishes to participate, will decorate the doorway and/or porch area of the Village building you get assigned and bring candy (or whatever you want to give out). Kids will 'trick or treat' to each building in the Village so you will need to send a staff member to man your building for the event. Last year we had approx. 500 kids and over 800 people attend so be prepared with enough treats! The Museum will provide free hot chocolate and are having the BOOBerry Haunted House. To keep this event Covid compliant we will implement controlled numbers allowed in, strict one way traffic, masks and hand sanitizer. Your representative should wear a mask and gloves to hand out candy. Only the person handing out the treat touches it. Please advise ASAP if you would be interested in attending and if you have other ideas to contribute or if you can donate towards the Trick or Treating with candy or a cash donation. Please arrive by noon that day to decorate your doorway and get ready. This will be a fun day to get some exposure for your organization, enjoy some community spirit and get some fresh air (dress warm)! We will recognize the sponsors on the map/program handed out at event and in the paper after. We have lots of buildings to use so the more participation the better! Please advise if you are interested [mail.kbpv@gmail.com](mailto:mail.kbpv@gmail.com) or 403-627-3684 or stop by!

\* We are going full speed ahead to proceed with this event and have no intention of cancelling unless we cannot find enough volunteers and unless the weather becomes unmanageable. Halloween!



**GOURMET & GHOULS**  
**SATURDAY, OCTOBER 31**  
**6:30 - 9:30**

**Private dining in a Heritage Cabin!**  
 Includes all inclusive Halloween Dinner by lantern light with wine & dessert in an authentic Pioneer cabin (2 - 6 people / cabin), spooky cabin storytellers & campfire ghost stories. Cash bar available. Prizes for best costumes.

**\$100.00 / person**  
 \*20% discount with Annual Pass\*  
 (\*Please note: discount applies to Annual Pass holder's ticket only)  
**Limited and Advance tickets only Oct. 29th deadline**



**Kootenai Brown Pioneer Village**  
 1037 Bev McLachlin Drive  
 Pincher Creek, AB 403-627-3684  
[www.kootenaibrown.ca](http://www.kootenaibrown.ca)

# TOWN OF PINCHER CREEK

## REQUEST FOR DECISION

*Council*

<b>SUBJECT:</b> Awards of Excellence Sponsorship	
<b>PRESENTED BY:</b> LaVonne Rideout, Community Services	<b>DATE OF MEETING:</b> 9/28/2020

**PURPOSE:**

For Council to review a sponsorship request for the 2020 Awards of Excellence from the Pincher Creek & District Chamber of Commerce.

**RECOMMENDATION:**

That Council for the Town of Pincher Creek That Council for the Town of Pincher Creek agree to provide a sponsorship of \$175 as a Diamond Sponsor for the Pincher Creek & District Chamber of Commerce Awards of Excellence to be funded from the general contingency fund 7412 002 700.

**BACKGROUND/HISTORY:**

This is the 25th annual awards of excellence hosted by the Pincher Creek & District Chamber of Commerce. The Awards is strategically timed with National Small Business Week in Canada and celebrate business, organization and individual excellence. 10 awards categories include; Small Business Award, Large Business Award, New Business of the Year Award, Spirit of Pincher Creek Award, Home Business of the Year, Farm Family of the Year Award, Young Business Award, Environmental Stewardship Award, Employee of the Year Award and new this year Best COVID-19 Pivot. These 10 categories are open for public nomination. A volunteer judging committee scores the nominations to determine the winner who will be announced

The annual awards have been held in the community hall for the past 5 years with approximately 300 attendees celebrating local excellence. Due to gathering restrictions the 25th annual awards will be announced digitally.

Nominations for the awards are received from the community, the nomination deadline is October 12th.

Diamond sponsorship includes:

- Name of business association with the award, for example: Small Business of the Year sponsored by:
- Sponsor name on the Award
- Logo placed on the Chamber website
- Inclusion in the winner announcement video
- Frequent social media mentions leading up to the event
- Many thanks for supporting the annual awards and our community's excellence



Sponsorship investment \$175+gst per award. Deadline for sponsorship is October 5, 2020

**ALTERNATIVES:**

That the Council for the Town of Pincher Creek provide sponsorship of two awards in the amount of \$350 to the 2020 Awards of Excellence, to be funded from the general contingency fund account 7412 002 770.

That the Council for the Town of Pincher Creek provide sponsorship of \_\_\_\_ awards in the amount of \$\_\_\_\_\_ to the 2020 Awards of Excellence, to be funded from the general contingency fund account 7412 002 770.

That the Council for the Town of Pincher Creek receive the request as information.

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

2018 Sponsorship \$1500

2019 Sponsorship \$1500

**FINANCIAL IMPLICATIONS:**

A donation could be made from the general contingency fund account 7412 002 770.

**PUBLIC RELATIONS IMPLICATIONS:**

None at this time.

**ATTACHMENTS:**

25th Annual Awards of Excellence - 495

**CONCLUSION/SUMMARY:**

Administration supports that Council for the Town of Pincher Creek provide a sponsorship of \$175 as a diamond sponsor for the Awards of Excellence to be funded from the general contingency fund 7412 002 700

**Signatures:**

**Department Head:**

*La Vonne*

**CAO:**

*LAURIE WILGOSH*



## 2020 Awards of Excellence

The Pincher Creek & District Chamber of Commerce are proud to announce our 25<sup>th</sup> Annual Awards of Excellence! The Awards of Excellence highlight businesses, organizations and individuals who excel in their field. We count on you, our community members to nominate those who stand out and are deserving of a nomination. We have a vast business community with a wide variety of services, products and friendly faces, support our local businesses by submitting a nomination today!

### **Small Business Award**

Awarded to a Small Business (1-9 employees) who shows outstanding community spirit and support and exhibits excellent customer service

### **Large Business Award**

Awarded to a Large Business (10 or more employees) who shows outstanding community spirit and support and exhibits excellent customer service.

### **New Business of the Year Award**

Awarded to a business who opened their doors from September 2019 through to September 2020. This Business or Organization shows outstanding community spirit and has become a positive addition to the Business Community in Pincher Creek.

### **Spirit of Pincher Creek Award**

Awarded to a business, organization, committee or individual contributed to making a positive difference within the community of Pincher Creek.

### **Home Business of the Year Award**

Awarded to a home-based business who shows outstanding community spirit, support and excellent customer service.

### **Farm Family of the Year Award**

Awarded to a rancher, farmer or agricultural producer maintaining a healthy environment with a positive approach to agriculture. The nominee can be a couple, an individual or a family that have shown outstanding management skills and a strong sense of community spirit.

### **Young Business Award**

Awarded to a young business person or employee aged 25 years or younger with strong leadership skills, a great drive and determination to succeed and an excellent work ethic.



## 2020 Awards of Excellence

### Environmental Stewardship Award

Awarded to a Business, Organization or Person who exemplifies significant innovation and attention to a wide range of environmental stewardship. Areas of significance may include land, water, wildlife, air & environment.

### Employee of the Year Award

Awarded to the 'Shining Star' who shows excellent customer service, demonstrates integrity, leadership and has a positive impact on the Pincher Creek business community.

### Best COVID – 19 Pivot

2020 has been an exceptional year for many businesses. This special category will be awarded to a business or organization who has changed their model to fit the challenges of COVID-19.

### DIAMOND SPONSOR - \$175 +GST (only 10 available)

#### Includes:

- Name of business association with the award  
for example: *Small Business of the Year sponsored by:*
- Sponsor name on the Award
- Logo placed on the Chamber website
- Inclusion in the winner announcement video
- Frequent social media mentions leading up to the event
- Many thanks for supporting the annual awards and our community's excellence

### Important Dates:

Nominations Open: Friday, September 18<sup>th</sup>

Sponsorship deadline: Monday, October 5<sup>th</sup>

Nominations Close: Monday October 12<sup>th</sup> at 11:59 p.m.

Winners announced during small business week: October 18<sup>th</sup> through 25<sup>th</sup>

Nominations accepted online at [www.PincherChamber.ca/awards](http://www.PincherChamber.ca/awards)



**Town of Pincher Creek**  
**COUNCIL DISTRIBUTION LIST**  
**September 28, 2020**

<b><u>Item No.</u></b>	<b><u>Date</u></b>	<b><u>Received From</u></b>	<b><u>Information</u></b>
1.	September 14, 2020	Barb Johnson, ORRSC	ORRSC Annual Report and Financial Statements 2019
2.	September 16, 2020	Roundtable on the Crown of the Continent	REMINDER: Sept. 23rd Roundtable 2020 Virtual Symposium
3.	September 15, 2020	Oldman Watershed Council	Oldman Watershed Council   15th Anniversary 2020 AGM